



MICHIGAN DEPARTMENT OF NATURAL RESOURCES
FOREST, MINERAL & FIRE MANAGEMENT / GRANTS MANAGEMENT

ORV GRANTS PROGRAM WORKSHEET

This information is required for grant reimbursement by authority of Part 811, 1994 PA 451, as amended.

Refer to instructions on page 2

Name of Grant Sponsor		FOR MDNR OR FOREST SERVICE USE ONLY	
Address		Amount Approved:	
		\$	
City State Zipcode+4		Field Authorization (Signature):	Date:
Telephone Number		Amount Approved:	
		\$	
Federal I.D. Number Grant Number		FMFM-Lansing (Signature):	Date:
Trail Name		Amount Approved:	
		\$	
		Grants Management-Lansing (Signature):	Date:

DATE(S) WORKED	TRAIL SIGNING, BRUSHING & CLEARING (Attach trail map showing location of work.)	MILES	\$ AMOUNT

DATE(S) WORKED	GRADING (Attach trail map showing segments graded.)	MILES	\$ AMOUNT

TOTAL \$ AMOUNT THIS REQUEST:

SPONSOR SIGNATURE

Signature		Date	
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Please Note: When requesting payment, this signed ORV Grants Program Worksheet (PR 1990-2), the signed ORV Trail and Route Sign Installation Log (PR 1990-3) and trail maps must be submitted to the DNR Unit Manager or designee or designated Forest Service Ranger District Representative. Upon final inspection and approval, the documents will be forwarded to Grants Management.

INSTRUCTIONS

The Grant Sponsor must adhere to the following field and payment procedures:

1. Grant Sponsor must notify the appropriate DNR Unit Manager or designee prior to doing any work. For trail work located on National Forest lands, the Grant Sponsor must notify the designated United States Department of Agriculture Forest Service Ranger District representative (FSRDR). The Sponsor shall identify the trails, routes, and segments that will be worked on and what will be included in the work.
2. Grant Sponsor shall report accomplishments in writing on ORV Grants Program Worksheet (PR 1990-2 and ORV Trail and Route Sign Installation Log (PR 1990-3) to the appropriate DNR Unit or FSRDR. The appropriate trail map showing the location of work accomplished must accompany these reports.
3. The jurisdictional agency will inspect the work, authorize payment or report deficiencies to the Grant Sponsor for corrective action.
4. The DNR Unit Manager or designee or designated FSRDR, upon final inspection and approval, will forward the ORV Grants Program Worksheet (PR1990-2), the ORV Trail and Route Sign Installation Log (PR1990-3) and trail maps to:

**GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925**

Sample Map of Trails, Routes and Segments

